Greywolf Elementary 2019-2020

Parent Newsletter

School Hours : 8:30AM – 3:00PM Tues. to Fri. & 9:30AM-3:00PM on Mondays

Office: 360-582-3300 & Bus Garage: 360-582-3274

Greetings Greywolf parents & guardians,

Thank you to you and your students for a great start to school! Our kids have come back excited to see their friends and teachers and eager to learn. We have screened all of our kids reading levels and are beginning to move through both our math and CKLA curricula.

I want to invite all of our families to our Curriculum Nights. Our kindergarten teachers met with all of their families and went over classroom expectations and their curriculum. 1st through 5th grade teachers will host parent meetings.

There are a few important changes at Greywolf this school year. We wanted to take a moment to clarify them:

GREYWOLF CURRICULUM NIGHTS

Tuesday	Wednesday	Thursday	*Fri. FIELD TRIP Sept. 27*	Monday
5th Grade (7-8pm) Iversen, Kramer, Maynock, Reno	2nd Grade (6-7pm) Dove, Newton, Rich, Rudzinski, Stevens 3rd Grade (6-8pm) Gardner/Sorensen	1st Grade (5:30-6:30pm) Brasher, Douglas, Koenig, Ogilvie, M. Withrow 3rd Grade Burke/Green (5-7pm) Jacobson (5-6pm)	*Grades 3-5 field trip to Railroad Bridge Park (check with the teacher for the schedule... are you cleared to volunteer?)*	4th Grade (7-8pm) Little, Merring, Stewart, B. Withrow

Please be careful in our parking lots! There should be no adults outside of their cars in the looper line. All Greywolf staff, parents and students should use the crosswalks. Remember, our school **buses have the right of way** in our parking lots.

There is a new STATE attendance policy. It is VERY important for students to be <u>on-time</u> and <u>attend school every day</u>. Washington State has revised the rules and definition for tardiness and school attendance.

Here are <u>some</u> of the key changes:

- Education plans will replace pre-excused absences. **Family trips,** etc. will be **unexcused** absences if no **educational plan** is in place. First contact should be your child's teacher.
- **Student illness** of more than **two days** in a row requires at **doctor's note**. Families will have <u>only five days</u> to get the note to the school or the absence will remain unexcused.
- **Tardiness** may result in **unexcused** morning **absences**.

Please do not drop students off to school before 8:05. Our office can help you arrange bus pickup for your students.

Students should be in class at **8:20** each morning (9:20 on Mondays). Attendance is taken at 8:30 (9:30 on Mondays).

We have a new lunch schedule! A great change for our kids and our school. We are very happy with how it is working. The kids really like it too!

The major changes:

- Students have 15 minutes of teacher supervised recess *before* lunch.
- Home lunch students get their lunch and are seated.
- Students who get school lunch have a 10-minute window to get their school lunch.
- All students have an additional 20 minutes of seated lunch time.

Thank you!

Mrs. Hudson, Principal

Meet Our Counselor

Hello Greywolf Families!

I am happy to be Greywolf's School Counselor again this year! I hope you are off to a great start to the school year.

Getting your kids to school regularly and on time is essential for their academic achievement. Are mornings difficult in your house? Here are some ideas to make the transition to school each morning smoother:

- Plan ahead: Do what is possible the night before to get ready for the morning. For example, making lunches, taking showers, organizing backpacks, laying out clothes can all be done in the evening.
- Make a visual schedule of all the tasks to be completed before bedtime and before leaving for school. This will create self-reliance in your children.
- Make an incentive plan. Reward your child for making it out the door on time for the whole week.
- Remain calm even if you are running late. Help your child focus on the next step in getting ready rather than yelling or arguing.
- Get to bed on time. Remember that elementary aged students should be getting 9-11 hours of sleep per night.

I am happy to be a resource for you, so please don't hesitate to contact me at (360) 582-3300 or cmcaliley@sequimschools.org

Late Start Mondays

Monday's First Bell 9:20am

Did you know Greywolf has Late Start Mondays? students are expected to head to class at 9:20am. The tardy bell rings at 9:30am.

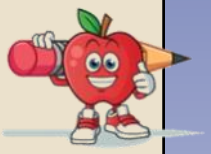
If your child rides a bus, they will be picked up an hour later than usual. .. You didn't miss it.

Parents, It's okay for students to arrive at **8:05am everyday** even on Late Start Mondays.

Please no earlier drop offs
There isn't proper supervision available prior to 8:05am. (Yes, five or ten minutes does matter because early students fill up our office.) The office can help schedule for bus pickup.

Mark Your Calendar

Sept 25	*Picture Day* *www.mylifetouch.com* *picture day id: LS219107Q0*
Sept 24	*5th Grade Curriculum Night*
Sept 25	*2nd Grade Curriculum Night* *3rd– Sorensen/Gardner*
Sept 26	*1st Grade Curriculum Night* *3rd Grade Curriculum Night*
Sept 27	*3-5 Grades Dung. River Festival*
Sept 30	*4th Grade Curriculum Night*
Oct 1	*5th Grade Parent Preview Night: HIV/Aids Helen Haller – 5-5:30pm*
Oct 8	*5th Grade Parent Preview Night: HIV/Aids GWE Library– 5-5:30pm*
Oct 8	*K-2 Family STEM Night 5:30pm*
Oct 9	*3-5 Family STEM Night 5:30pm*



PTA Happenings

Join us, every voice counts!

Oct. 10th

PTA meetings will be the 2nd Thursday of every month at 6:30pm.
Interested in Volunteering? Come see how you can help.
www.greywolfpta.com

Holiday Shopping?

Sign up at www.smile.amazon.com

And select Greywolf PTA and a 0.05% portion of your supports our PTA.

Lost and Found Overflowing

Please label coats, jackets, water bottles, and lunch boxes.

- We easily donate 50-100 unlabeled items each month.
- All clothing items are donated to local Foster children at the end of each month.
- *Lost & Found is located in the hallway across from the office.*

Greywolf Website: www.gwe.sequimschools.org ▪ PTA: www.greywolfPTA.com

Curriculum Nights

During the final week of September each grade level will host a curriculum night. Families will be invited to learn about the things their students will learn this year, classroom expectations, homework information, and more. This will be a great time to connect with teachers and ask any questions you may have. Be on the lookout for information coming home with the date, time, and location of the curriculum night for your child's grade level.

Hi-Cap

2019-2020 School Year!
Highly Capable Program Information

Information Night: December 11
Packets Available: Dec. 2 to Jan. 30
Testing Window: 3-2 to 3-20*

Referral packets will be available Dec. 2nd at each building's office, the district office, the Boys & Girls Club, the Sequim Public Library, and on the district's website.

Please return completed referral packets to your building's secretary by close of business on January 31, 2020.

Please contact Jodi Olson, the program coordinator, with any questions ((360) 775-7083 or jolson@sequimschools.org).

**Testing date subject to change. No testing will occur after March 25th.*

*** Students previously identified will continue to receive services and do not need to complete a new packet.*

Park vs. Loop

Using the two options for dropping off and picking up your children appropriately will help before and after school run smoothly. Here are some tips:

- If your child is able to hop out of your car quickly, use the **Looper** Lane. Please pull all the way forward and stop before letting your child out.
- If you need to park and open your door for any reason, go to the **Parking** Lot.
- If your child needs help with the seatbelt, jacket, backpack, shoes, or long goodbyes, go to the **Parking** Lot.
- If you like to sit in your car and watch your child until he or she gets all the way in the doors, go to the **Parking** Lot.
- If you need to talk to a staff member or another parent, go to the **Parking** Lot.

Thanks for helping everything run as smoothly as it can!

Gun Free Zone

Remember, all schools in the state of Washington are **Gun/Weapon Free Zones**. This includes legally owned and legally concealed weapons. It also covers all parking lots, all play fields and all classrooms. Greywolf is a Gun/Weapon free zone both on school days and weekends.

Sharing Closet

New to Greywolf? Did your child outgrow clothes this summer?

Our sharing closet could always use gently used leggings, sweats, pants sizes 5 to 10 or S, M, L, XL

We also take shoes or boots. Rainy season is coming and kids will need dry shoes.

If you have any questions, call us at 360.582.3300.

PTA ~ www.boxtopsforeducation.com Keep Clip'n and Collect'n

Greywolf Website: www.gwe.sequimschools.org ▪ PTA: www.greywolfPTA.com

Drop Off & Pick Up

Please help us out and follow these simple rules for your child's safety.

Park & Walk Entrance:

- Please, Park and walk to your child to main entrance.
- Please, Do Not have your child walk to you or your car.
- Please, Do Not wave them to cross at cross walk.
- Please, Do not ask your child to meet at the flag pole area.
- Red Bus Zone – No parking or waiting ANY time of day.

- **Looper Lane— The continuous looping lane is for drop-off and pick up only.**
- You MUST LOOP if your child is not ready or has not come out yet..
    - **Need extra time?** Please park in the main parking area for drop off and pickup.
- Please pull completely forward in Looper Lane... *(eases congestion on Carlsborg Rd.)*
- **Do NOT stop** at the fence line. Pull **all the way forward** if there are no cars in front of you.
    - For safety, student should ONLY load in " Yellow Area" Please, Do not call child over from Flag Pole/Parking area.

- **NO Passing** allowed in the Looper Ln.
- NO Parking in the Gas Station, or Faculty Parking Areas or Fire Station.
- NO Distractions Please... NO Texting or Cell Phone use.

We Appreciate Your Cooperation!

Parents in the Hallway

For your child's safety, GWE and the Sequim School District have established a new policy this year in regards to parents in our hallways in the mornings.

Look for a separate letter with the new Greywolf policy which will be emailed and mailed to all Greywolf families. Please take a few minutes to review this information.

Thank you for your cooperation.

Free–Reduced Application

Our staffing allocation depends upon enrollment for free & reduced applicants... You'd be surprised who can qualify.

Two Easy Ways to enroll:

1. Paper Applications available in the office.
2. On-line with Skyward Access
3. Enrollment open all year long

(Use Skyward to check lunch balances and absences/tardies.)

Please submit by Oct. 13th to avoid any food charges

Volunteer Registration

School YEAR Renewal Required

Process is now on-line registration ONLY.

Volunteer Registration is for:

1. *For Field Trips*
2. *Classroom Helper*
3. *Or any other reason for extended stay in our building with office check-in & permission.*

Want to volunteer/chaperone for the 2019-2020 school year?

Complete an online application on the Sequim School District's website https://sequimvolunteers.hrmplus.net/

A current Washington State driver's license is needed for a background check. Clearance is good for one year. **Questions?** Please call the district office at (360) 582-3260. A computer kiosk is available at the District office 503 N. Sequim Ave. if you need assistance.

Our first field trip for grades 3-5 is Friday, Sept. 27th.

(You need to apply least TWO weeks prior to a field trip to be cleared in time to go).

Greywolf Website: www.gwe.sequimschools.org ▪ PTA: www.greywolfPTA.com

Skyward & Web Access

Our Greywolf website is chock-full of information. Feel free to check weekly for updates, current events, announcements, PTA, and Greywolf news.

- Skyward Family Access: Button located on our Greywolf Home Page. You can update phone numbers and addresses. Check attendance and food service. **Need login? Check in the office.** We can't give info over the phone, but can send a reset link to email on file.

www.gwe.sequimschools.org

HANDY ONE CLICK ICON FOR SKYWARD

Pink Slips/Bus Stops

Pink slips are filled out by parents and guardians to indicate a change of plans for a student at the end of the day.

We have carbon copy pink slips. One for the office and the pink one for the teacher to be given to the bus driver.

If picking up choose Looper or Park & Pickup.

If riding bus the slip must include the "Bus Stop" . If you have any questions about a stop please contact the bus garage 360-582-3274.

Please, call the office BEFORE 2:00 pm. It's difficult to get change of schedule to students after this time.

FYI: Extra pink slips can be found in the office for you to fill out.

SSD Transportation Pass

GW - HH - MS - HS - SOS - OPA

Date of Pass: _____ ○ Permanent M T W Th F

Student Name: _____

Teacher Name: _____ ○K ○PK

○ Bus Name: _____

Bus Stop: _____

Emergency Phone Number: _____

○ Pickup Drive Through —Looper —Park & Pick-up

Pickup By: _____

○ Walk To: _____

Person Completing Form: _____

Relationship to Student: _____

V2-09/2018 Original to Office — Duplicate to Student/Driver

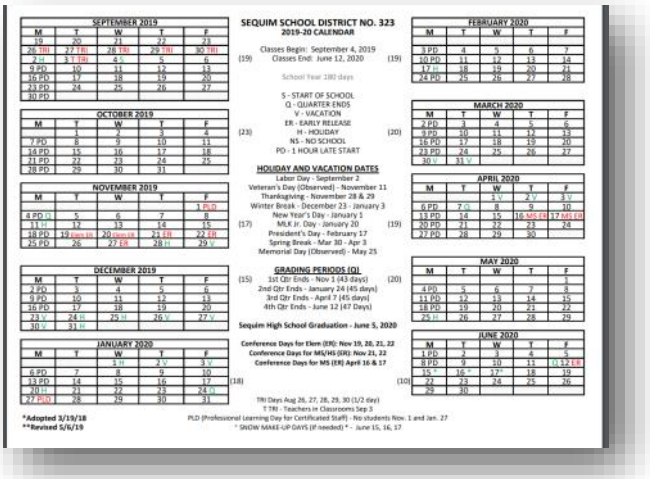
District/Greywolf Calendar

A colored school **District Calendar** was mailed to current students families… This calendar is created in June so some activity dates might have changed. Extras are available in our office.

An on-line **Greywolf Calendar** can be found on our home page www.gwe.sequimschools.org

A printable ***District Calendar at a glance*** *below* is available on their homepage under "Our District."

www.sequimschools.org



Greywolf Website: www.gwe.sequimschools.org ▪ PTA: www.greywolfPTA.com

Here's What's Happening in the Library

Welcome back to a new school year! The library is a bustling place full of students working on all kinds of learning.

Please help your children keep track of library books and return them on time so others can also enjoy them.

In first and second grade classes, we have been learning and reviewing procedures, library manners, book care and finding good-fit books in September.

A few reminders:

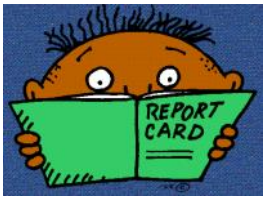
1. Please pay for lost or damaged books so that the book can be replaced in our collection. Once fines are paid, students may resume checking books out.
2. Kindergarten and 1st grade students check-out one book at a time. 2nd-5th grade students may have 2 books checked out, one being a good fit book (classroom teacher shares levels with the library).
3. Chapter books are on a 2 week loan and then become overdue. They can be renewed one time if the student is not finished with the book within 2 weeks. Nonfiction and Everybody books are on a 1 week loan and then become overdue.
4. Want to honor your child's birthday? You can become a part of our Birthday Book Club by donating a book from our Amazon Book List! The book will have your child's name on a plaque inside the book and they get to be the first one to check the book out. They LOVE this part and feel special about the contribution in their name. Details on our library web page.

Thank you for supporting the library program by helping your child keep track of their books and care for them.

Happy reading!

Mrs. Riccobene

State Report Card



Greywolf Elementary's Report Card and the Sequim School District Report cards can be found on the Office of Superintendent of Public Instruction (OSPI) website - washingtonstatereportcard.ospi.k12.wa.us/ . Search for our school by typing in Greywolf and clicking on GO. Paper copies are also available in our office.

District Policy

Sexual Harassment

Students and staff are protected against sexual harassment by anyone in any school program or activity, including on the school campus, on the school bus, or off-campus, such as a school-sponsored field trip.

Sexual harassment is unwelcome behavior or communication that is sexual in nature when:

- A student or employee is led to believe that he or she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place on a sports team, or any educational or employment decision, or
- The conduct substantially interferes with a student's educational performance, or creates an intimidating or hostile educational or employment environment.

Examples of Sexual Harassment:

- Pressuring a person for sexual favors
- Unwelcome touching of a sexual nature
- Writing graffiti of a sexual nature
- Distributing sexually explicit texts, e-mails, or pictures
- Making sexual jokes, rumors, or suggestive remarks
- Physical violence, including rape and sexual assault

How do I report sexual harassment?

You can report sexual harassment to any school staff member or to the district's Title IX Officers: Mark Willis (*For a copy of your district's Sexual Harassment policy and procedure, contact your school or district office. www.sequimschools.org)*

Birthday celebrations at Greywolf Elementary are celebrated during our school-wide Friday Focus assemblies. We do not have classroom parties. Parents, please do not bring special treats to school due to an extreme amount of life-threatening food allergies in classrooms. If you have any questions, please contact your child's teacher for clarification.

Sequim School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX Coordinators, Civil Rights Compliance Coordinator: Mark Willis, 400 N. 2nd Ave., Sequim, WA 98382, 360-582-3408, mwillis@sequimschools.org ; and for Section 504/ADA Coordinator, Matt Duchow, 503 N. Sequim Ave., Sequim, WA 98382,360-582-3401, mduchow@sequimschools.org

Teaching & Learning

Title I, Part A

Greywolf and the Sequim School District actively participate with parents of students participating in the Title I, Part A Program. More information about this program can be found on the Sequim School District website located on the main menu under the Instructions Tab/Title 1 or this helpful link http://www.sequimschools.org/instruction/title_i . We also have informational handouts located in our GWE office.

Teacher/Paraeducator Qualification Notice

In efforts to keep parent(s)/guardian(s) informed of the qualifications of teachers/paraeducators, the Every Students Succeeds Act (ESSA) allows parents to inquire at school whether their child(ren)'s teacher(s) have met state qualifications and certification requirements for the grade level and subject taught.

Parent(s)/guardian(s) may inquire whether a teacher is under emergency or conditional certification through which state qualifications were waived, and they may request information about undergraduate or graduate certification and additional degrees, and major(s) or area(s) of concentration.

Parent(s)/guardian(s) can also ask about paraeducators working with your child in reading, writing, and/or mathematics. We can tell you whether your child receives help from a paraeducator and whether he/she meets state qualifications and/or licensing requirements.

Sequim School District annually conducts an audit of teacher assignments to assure that no teachers are assigned to areas for which they do not meet the Washington State certification and/or endorsement requirements. Only on rare occasions does the District seek a waiver to certification. When it does occur, it is typically for a teacher who is within a few credits of their endorsement and is actively working on completion.

For Your Information

SAMPLE DISCRIMINATION COMPLAINT PROCEDURE LANGUAGE

Under state law (WAC 392-190-060), school districts and public charter schools must use effective methods to annually inform all students, parents, and employees about the district's or charter school's discrimination complaint procedures. This notice must be provided in a language that each parent and guardian can understand, which may require that the district or charter school translate this information for limited-English proficient parents and guardians.

OSPI's Equity and Civil Rights Office has developed the following sample wording that school districts and charter schools may include in student and/or staff handbooks or other district publications to meet compliance requirements.

Translations are pending

COMPLAINTS ABOUT DISCRIMINATION

What is discrimination?

Discrimination is unfair or unlawful treatment of a person or group because they are part of a defined group, known as a protected class. Discrimination may include treating a person differently or denying someone access to a program, service, or activity because they are part of a protected class, or failing to accommodate a person's disability.

What is a protected class?

A protected class is a group of people who share common characteristics and are protected from discrimination and harassment by federal, state, or local laws. Protected classes under Washington state law include sex, race, color, religion, creed, national origin, disability, sexual orientation, gender expression, gender identity, veteran or military status, and the use of a trained dog guide or service animal.

How do I file a complaint about discrimination?

If you believe that you or your child has experienced unlawful discrimination or discriminatory harassment at school based on any protected class, you have the right to file a formal complaint. Before filing a complaint, you may wish to discuss your concerns with your child's principal or with the school district's Section 504 Coordinator, Title IX Officer, or Civil Rights Compliance Coordinator. This is often the fastest way to revolve your concerns.

Title IX Officers and Civil Rights Compliance Coordinator:
Mark Willis 400 N. 2nd Ave., 360-582-3408, mwillis@sequimschools.org

Section 504 Coordinator:
Matt Duchow, 601 N. Sequim Ave., 360-582-3422, mduchow@sequimschools.org

For a full copy of the school district's nondiscrimination procedure, visit www.sequimschools.org or contact the school district at 360-582-3260.

Step 1: Complaint to the School District
A complaint must be in writing, describe what happened, and state why you believe it is discrimination. It is also helpful to include what actions you would like the district to take to resolve your complaint. In most cases, complaints must be filed within one year from the date of the event that is the subject matter of the complaint.

Complaints may be submitted by mail, fax, e-mail, or hand delivery to any district or school administrator or the district's Compliance Coordinator.

When the school district receives your written complaint, the Compliance Coordinator will give you a copy of the district's discrimination complaint procedure. The Compliance Coordinator will then make sure that the school district conducts a prompt and thorough investigation. You may also agree to resolve your complaint in lieu of an investigation.

The school district must respond to you in writing within 30 calendar days after receiving your complaint, unless you agree on a different date. If exceptional circumstances related to the complaint require an extension of the time limit, the school district will notify you in writing about the reasons for the extension and the anticipated response date.

When the school district responds to your complaint, it must include:

1. A summary of the results of the investigation;
2. Whether or not the school district has failed to comply with civil rights requirements related to the complaint;
3. Notice of your right to appeal, including where and to whom the appeal must be filed; and
4. Any corrective measures determined necessary to correct any noncompliance.

Step 2: Appeal to the School District
If you disagree with the school district's decision, you may appeal to the school district's board of directors. You must file a notice of appeal in writing to the secretary of the school board within 10 calendar days after you received the school district's response to your complaint.

The school board will schedule a hearing within 20 calendar days after they received your appeal, unless you agree on a different timeline. At the hearing, you may bring witnesses or other information related to your appeal.

The school board will send you a written decision within 30 calendar days after the district received your notice of appeal. The school board's decision will include information about how to file a complaint with OSPI.

Step 3: Complaint to OSPI
If you do not agree with the school district's appeal decision, you may file a complaint with the Office of Superintendent of Public Instruction (OSPI). A complaint must be filed with OSPI within **20 calendar days** after you received the district's appeal decision. You may send your complaint to OSPI by e-mail, mail, fax, or hand-delivery:

E-mail: Equity@k12.wa.us
Fax: (360) 664-2967
Mail: OSPI Equity and Civil Rights Office, PO Box 47200, Olympia, WA 98504-7200

Complaints cannot be filed with OSPI unless they have already been raised with the school district and appealed, as outlined in Steps 1 and 2 above, or if the school district did not follow the correct complaint and appeal procedures.

For more information, visit www.k12.wa.us/Equity/Complaints.aspx, or contact OSPI's Equity and Civil Rights Office at (360) 725-6162/TTY: (360) 664-3631 or by e-mail at equity@k12.wa.us.

Washington State Summary
Greywolf Elementary School

171 Carlsborg Rd.
Sequim, WA 98382-0000

360.582.3300

Enrollment*

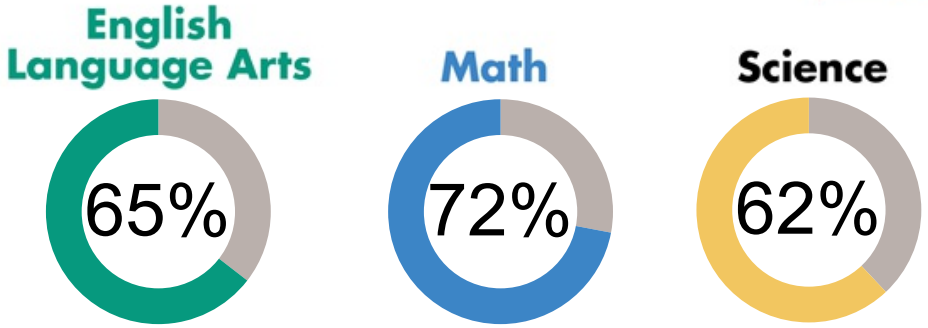
613

2% English Learners

52% Low Income

Student Performance*

How are we doing getting students to their learning goals?



Met grade level standards on state administered tests

How engaged are our students?

88% Have Regular Attendance

52% Have High English Language Arts Growth

48% Have High Math Growth

About Our Teachers and Classrooms

41 Number of Teachers

63% Have Master's Degree or Higher

11.9 Average Years Experience

14.2 Number of Students per Teacher

Finances

How much money do we spend on each student?

$9,179 Staff Salary & Benefits

$1,963 Non-Personnel Costs

All information is for the 2017-18 school year, unless marked with an * to indicate 2018-19. To see more from the Washington State Report Card, visit WashingtonStateReportCard.OSPI.k12.wa.us/ReportCard/ViewSchoolOrDistrict/100498
If you have questions or comments, contact ReportCardRedesign@k12.wa.us

Washington State Summary

Sequim School District

503 N SEQUIM AVE
SEQUIM, WA 98382-3161

Enrollment*

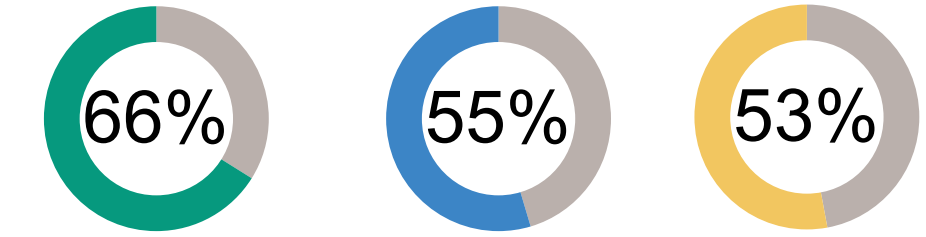
2,830

2% English Learners

49% Low Income

Student Performance*

How are we doing getting students to their learning goals?



Met grade level standards on state administered tests

How engaged are our students?

75% 9th Graders on Track to Graduate

32% Have High English Language Arts Growth

33% Have High Math Growth

About Our Teachers and Classrooms

188 Number of Teachers

63% Have Master's Degree or Higher

14.1 Average Years Experience

15.2 Number of Students per Teacher

Finances

How much money do we spend on each student?

$9,927 Staff Salary & Benefits

$1,963 Non-Personnel Costs

All information is for the 2017-18 school year, unless marked with an * to indicate 2018-19. To see more from the Washington State Report Card, visit WashingtonStateReportCard.OSPI.k12.wa.us/ReportCard/ViewSchoolOrDistrict/100233
If you have questions or comments, contact ReportCardRedesign@k12.wa.us